

# PROJECT RESTART

UNIVERSITY OF SOUTHERN CALIFORNIA

## Guidance for Drivers and Passengers in University Vehicles

Exposure to COVID-19 infection as well as its transmission can be high when using public transportation (e.g., USC trams and buses) or shared vehicles (e.g., golf carts, utility carts), or in a vehicle with passengers (e.g., Campus Cruisers, DPS transport), if certain precautions are not undertaken.

Drivers and passengers can prevent COVID-19 exposure and transmission by following a few simple rules:

- **Stay home if you are sick.** Do not drive university vehicles or use public transportation if you're not feeling well.
- **Wear a cloth face covering.** Cloth face coverings may prevent people who don't know they have the virus from transmitting it to others.
- **Limit contact.** Avoid close contact with other passengers and the driver. Maintain your distance.
- **Avoid touching your eyes, nose, or mouth.** Mucous membranes are entryways for COVID-19.
- **Carry tissues.** Use tissues when you cough, sneeze, or touch your face. Throw used tissues in the trash.
- **Wash hands regularly.** Wash hands with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer containing at least 60% alcohol:
  - Before and after work shifts
  - Before and after work breaks
  - After handling passengers' belongings, tools, and/or equipment, if unavoidable
  - Before and after pumping gas



### EXTRA STEPS FOR DRIVERS

#### Manage Your Vehicles

- Place a partition between driver and passengers, if available.
- Avoid using recirculated air during passenger transport. Use vents for fresh outside air and/or lower the windows.
- Avoid carrying and using community thermos bottles, water containers, and cups.
- Carry disposable trash bags and cleaning/disinfectant products in the vehicle.
- Clean dirty surfaces before disinfection.
- At a minimum, clean frequently touched surfaces (e.g., door frame/handles, windows, seatbelt buckles, and steering wheel) before and after:
  - Each shift
  - Use of shared vehicles
  - Transporting passengers who are sick
- Avoid contact with frequently touched surfaces before cleaning and disinfection.

#### Manage Your Passengers

- Keep a distance of at least six feet from passengers when you are outside the vehicle.
- Wear appropriate PPE (based on your department's restart plan).
- Maximize passenger distancing in vehicles by limiting vehicle capacity (see page 11 of [AIHA Rideshare document](#)).
- Require passengers to:
  - Wear cloth face coverings.
  - Sit six feet from the driver, if possible.
  - Dispose of tissues after exiting the vehicle.
- Consider asking passengers to handle their own belongings, tools, and/or equipment.
- You may elect to refuse transport for safety reasons if the passenger is visibly sick.

**RESOURCES** [CDC Guidelines for Using Transportation](#) | [CDC Guidelines for Using Rideshare](#) | [CDC Use of Masks](#)