

**Instructions**

- Complete the dilution table below.
- Complete a usage and disposal log for each controlled substance dilution.
- Use an alphanumeric ID to identify each controlled substance dilution.
- Entries must be legible and handwritten with a pen; pencil entries are prohibited.
- If an error is made, strike-through once and initial.
- Once container contents are exhausted:
  - Deface the label and dispose of the container as regular trash or place in a pharmaceutical waste container.
  - Retain a copy of the log for your records for two years.
- Complete the additional forms below if needed and email to [ehs-cs@usc.edu](mailto:ehs-cs@usc.edu):
  - [CS Form F](#) to report a spill, loss, or theft.
  - [CS Form G](#) to request removal of expired or unwanted CS dilution from the lab.

**Information**

DEA Registrant:	IBC/IACUC Protocol #:
Controlled Substance (CS) Name:	
CS Dilution Container ID #:	
CS taken from CS Stock Container ID #:	
CS Dilution Storage Location (Building/Room #):	
Date Mixed:	Expiration Date:

**Dilution Table**

		Stock Conc. (mg/ml)	Amount (mg or ml)	Total Volume (ml)	Final Conc. (mg/ml)
CS					
Diluent 1		N/A			
Diluent 2		N/A			



## CONTROLLED SUBSTANCE DILUTION USAGE AND DISPOSAL LOG

[illegible]